# Cosa implica per gli utenti l'attivazione di MFA?

al primo login viene presentata la seguente interfaccia:

🔒 Two-step ve	erification for REDCap login	×
Select an option You will not be a	below to complete the second half of REDCap's two-step verification login proces ble to access REDCap until you have completed this verification step.	is.
• 0	<b>Google Authenticator or Microsoft Authenticator:</b> Open the Google Authenticator or Microsoft Authenticator app on your mobile device to get the verification code associated with your REDCap user account.	
0	<b>Email:</b> Send an email containing your verification code to your email account. Send to marcopizzio@yahoo.com	
	Cancel	

# opzione authenticator

scelta l'opzione authenticator viene presentata l'interfaccia per inserire il codice dalla quale è possibile visualizzare il QRCode e la chiave con cui registrare il sito sulla app di autenticazione:



cliccando sul link evidenziato viene mostrato il QRCode e la chiave per registrare il sito sulla app:



una volta registrato il sito sulla app di autenticazione e fatta la prima autenticazione questa pagina non viene più mostrata

## opzione email

scelta l'opzione email viene inviato direttamente il codice di verifica all'indirizzo associato all'account e viene mostrata l'interfaccia per inserirlo:

Enter your verification code	×
Enter the verification code that you obtained from	
Email	2
Submit Cancel	

Ma se inizio con l'autenticazione con email e poi volessi attivare l'autenticazione con la app? In questo caso occorre andare nel proprio profilo e selezionare Set up Google Authenticator or Microsoft Authenticator for two-step login nelle Login-related options

	🛿 🔞 Help & FAQ 🛛 🖪 Training Videos 🛛 i	Send-It 📮 Messenger		Logged in as mfauser	Profile	〔→ Log out
Edit If you wish better kee	t Your User Profile h, you may edit your User Profile Informa ep track of who is using REDCap and also	ation below. This informatic in case you need to be cor	on will not be given out to anyone but will be used to hel tacted regarding your access to REDCap.	p us		
Basic In	nformation					
First n	ame:		mfa			
Last na	ame:		user			
🖂 Prir	mary email:		mfauser@gmail.com			
C Pho	one number:		Tip: To enter a number with an extension, place a comma between the number and the			
🖸 Mo	bile phone number:		extension. Save Basic Info			
Login-ro Res	elated options: et password Set up Google Authenticator or Microsoft	t Authenticator for two-step	p login			
Additio You may a primary e for sendin	nal Options add secondary and tertiary email addresses to y mail address is used for receiving important em ag out survey invitations, alerts, and other simila	our account, but please note tha all notifications from REDCap). Y r emails from REDCap, in which	at they <u>cannot be used for account retrieval purposes</u> (only your four secondary and retriary email addresses can only be used they appear as the "from" address in the email.			
Second	dary email:		Add email			
Tertiar	y email:		Add email			
User Pr Set your p	references preferences for how dates, timestamps, and num	nbers appear to you in REDCap.				
Date a	and time format:		YYYY-MM-DD and 24-hour time			

#### Alert

To use two-step verification to log in to REDCap using Google Authenticator or Microsoft Authenticator mobile app, you will need to first download the app onto your mobile device. Use a link below to download the app on your mobile device.

# 1) Download the Google Authenticator or Microsoft Authenticator app to your mobile device

Download the app by searching for '**Google Authenticator**' or '**Microsoft Authenticator**' in your mobile device's app store (e.g., Apple App Store, Google Play Store).

2) Open the app, and scan this QR code <u>View QR code in separate window</u>



If you're having trouble scanning the QR code, enter the values below into your Microsoft/Google Authenticator app using the Manual Entry method. Also, make sure you set it as 'Time-based'.

Account: mi Key/secret:

### 3) Use the app when you log in to REDCap

After you have scanned the QR code using the Google Authenticator or Microsoft Authenticator app, you can open the app at any time in the future to obtain your verification code for REDCap. The verification code is always changing, so it will be different each time you log in. **NOTE: The app does not require an internet connection** on your device in order to work.

Close

×

### What does MFA activation imply for users?

At the first login, the following interface is presented:

Two-step verification for REDCap login	×
Select an option below to complete the second half of REDCap's two-step verification login process. You will not be able to access REDCap until you have completed this verification step.	
• Google Authenticator or Microsoft Authenticator: Open the Google Authenticator or Microsoft Authenticator app on your mobile device to get the verification code associated with your REDCap user account.	
Imail: Send an email containing your verification code to your email account.         Send to marcopizzio@yahoo.com	
Cancel	

## **Authenticator Option**

If the "authenticator" option is selected, the interface for entering the code appears, where the QR code and the key for registering the site in the authentication app can be viewed:

Enter your verification code	×
Enter the verification code that you obtained from	
Google Authenticator or Microsoft Authenticator	
Submit Cancel	
How do I set up Google Authenticator or Microsoft Authenticator?	

By clicking on the highlighted link, the QR code and key to register the site on the app are shown:



Once the site has been registered on the authentication app and the first authentication is completed, this page is no longer shown.

## **Email Option**

If the "email" option is selected, the verification code is sent directly to the email address associated with the account, and the interface for entering it is shown:

Enter your verification code	×
Enter the verification code that you obtained from	
Email	
Submit Cancel	

But what if I start with email authentication and later want to switch to app authentication?

In this case, go to your profile and select **Set up Google Authenticator or Microsoft Authenticator for two-step login** under the **Login-related options**.

y Projects 🛛 Help & FAQ 🛛 El Training Videos 🛛 Send-It 📮 Messenger	r	Logged in as mfauser	Profile	🕞 Log out
Edit Your User Profile If you wish, you may edit your User Profile information below. This informati better keep track of who is using REDCap and also in case you need to be co	ion will not be given out to anyone but will be used to help us ntacted regarding your access to REDCap.			
Basic Information				
First name:	mfa			
Last name:	user			
🖂 Primary email:	mfauser@gmail.com			
C Phone number:				
	Tip: To enter a number with an extension, place a comma between the number and the extension.			
Mobile phone number:				
	Save Basic Info			
Login-related options:				
Reset password				
<b>o</b> Set up Google Authenticator or Microsoft Authenticator for two-ste	ep login			
Additional Options				
You may add secondary and tertiary email addresses to your account, but please note th primary email address is used for receiving important email notifications from REDCap). for sending out survey invitations, alerts, and other similar emails from REDCap, in which	hat they <u>cannot be used for account retrieval purposes</u> (only your Your secondary and tertiary email addresses can only be used h they appear as the "From" address in the email.			
Secondary email:	Add email			
Tertiary email:	Add email			
User Preferences				
Set your preferences for how dates, timestamps, and numbers appear to you in REDCap				
Date and time format:	YYYY-MM-DD and 24-hour time			

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Close

×